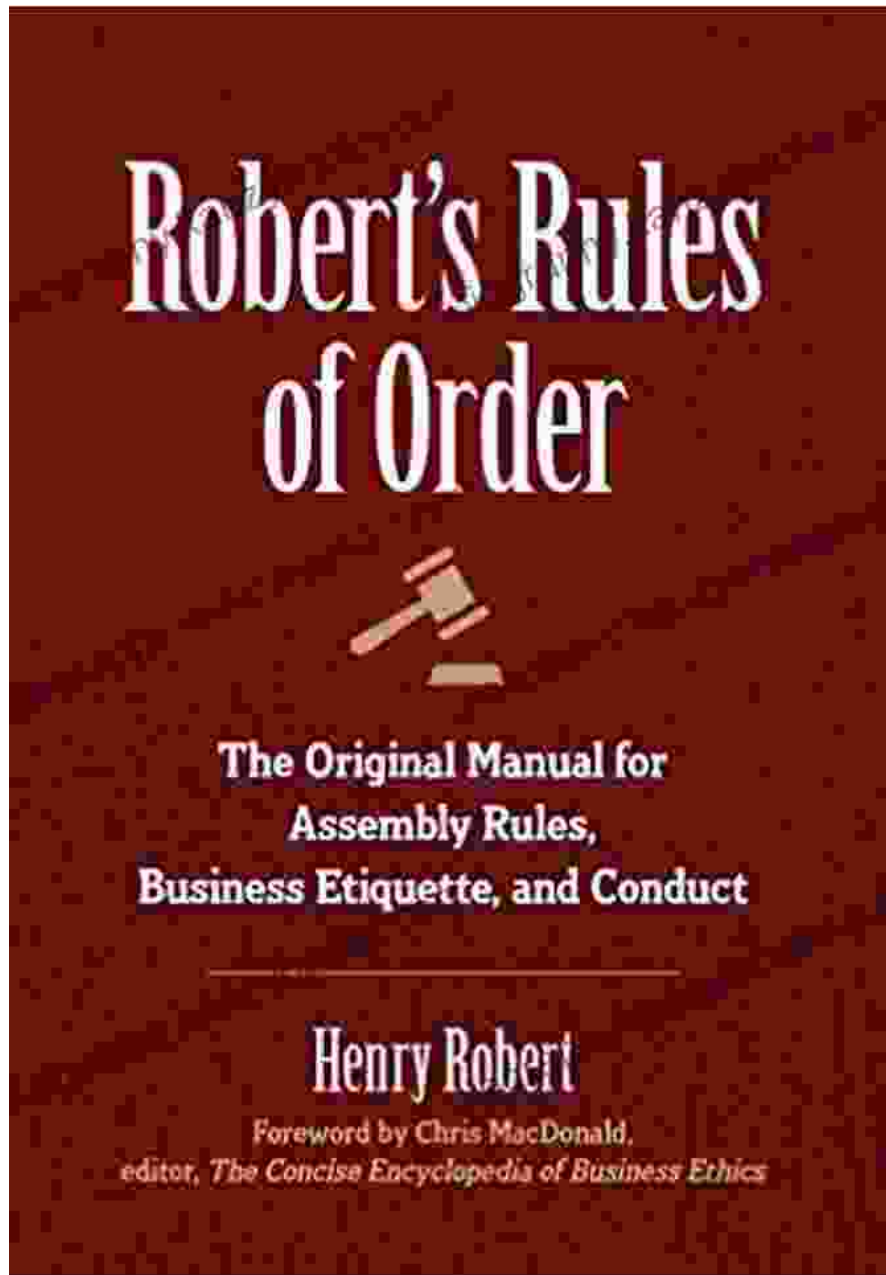


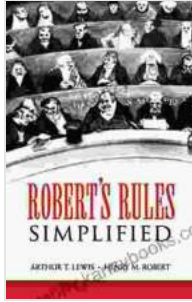
# Robert's Rules Simplified: The Complete Guide to Parliamentary Procedure for Any Meeting



**Robert's Rules Simplified** by Arthur T. Lewis

★★★★☆ 4.4 out of 5

Language : English



File size	: 1762 KB
Text-to-Speech	: Enabled
Screen Reader	: Supported
Enhanced typesetting	: Enabled
X-Ray	: Enabled
Word Wise	: Enabled
Print length	: 82 pages
Lending	: Enabled



## By Arthur Lewis

Robert's Rules Simplified is the most popular guide to parliamentary procedure, and for good reason. It's clear, concise, and easy to follow, making it the perfect resource for anyone who wants to learn how to run a meeting effectively.

This book covers everything you need to know about parliamentary procedure, from the basics of how to make a motion to the more complex rules of debate and voting. It also includes helpful tips and advice on how to avoid common pitfalls and keep your meetings running smoothly.

Whether you're a seasoned meeting facilitator or just starting out, Robert's Rules Simplified is the essential guide to parliamentary procedure. With this book, you'll be able to run any meeting with confidence and efficiency.

## What's Inside?

- The basics of parliamentary procedure
- How to make a motion
- The rules of debate

- How to vote
- Common pitfalls to avoid
- Tips for keeping your meetings running smoothly

## **Who Should Read This Book?**

- Anyone who wants to learn how to run a meeting effectively
- Seasoned meeting facilitators
- People who are new to parliamentary procedure
- Anyone who wants to avoid common pitfalls and keep their meetings running smoothly

## **About the Author**

Arthur Lewis is a leading expert on parliamentary procedure. He has over 40 years of experience teaching and consulting on the subject, and he is the author of several books and articles on parliamentary procedure. Lewis is a member of the National Association of Parliamentarians and the American Society for Quality.

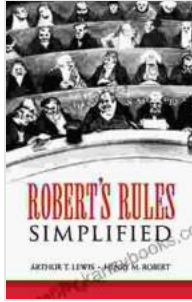
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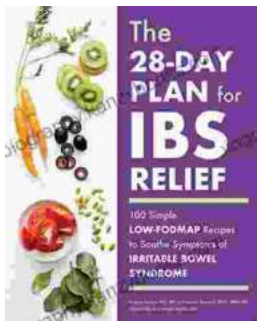
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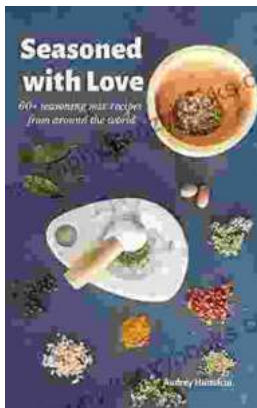


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